



Duplicate Diploma

Submit completed form to the MJC Evaluations Office
in-person or by email at mjcevaluations@mjc.edu.

Payment Options:

The fee for a Duplicate Diploma/Certificate is \$15.00. The request will not be processed until the fee has been paid. There are two payment options available:

- Option A: Students may mail in a \$15.00 check or Money Order payable to Modesto Junior College Enrollment Services.
- Option B: Once the student's request has been received, the students account will be charged \$15.00. The student will then need to log-into PiratesNet and pay the fee before the request will be processed.

Student Information:

First Name: _____ Middle Initial: _____ Last Name: _____

Student ID/last 4 of SSN: w _____ Birthdate: _____ Phone Number: _____

Previous name(s) used on academic records (if any): _____

I would like my name printed on my diploma as: _____

Diploma/Certificate Information:

Type Granted: AA AS Certificate Major: _____

Address to mail Diploma/Certificate:

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Student Signature: _____ Date: _____

Office Use Only

Term Granted: Fall Spring Summer Year Granted: _____ Paid

Mailed: _____ MGH Staff initials: _____